

Personal and Family Documents Worksheet



Be sure that all of the following documents are safely stored.

Type of document	Account or policy number	Location
Adoption Papers	_____	_____
Bank/Checking Account(s)	_____	_____
.	_____	_____
.	_____	_____
Birth Certificate(s)	_____	_____
Citizenship/Naturalization Papers . . .	_____	_____
Credit Card Number(s)	_____	_____
(note expiration date)	_____	_____
.	_____	_____
.	_____	_____
Death Certificate(s)	_____	_____
DEERS Enrollment (copy)	_____	_____
Divorce Papers	_____	_____
Family ID Cards	_____	_____
Immunization Records (including pets)	_____	_____
Insurance Policy(s) (note expiration date)	_____	_____
Inventory of Household Property (worksheet on page 30)	_____	_____
List of Immediate Family Members (addresses and phone numbers)	_____	_____
Marriage License and Certificate . . .	_____	_____
Military Service Records	_____	_____
Passports/Visas	_____	_____
Power of Attorney	_____	_____
Proof of Service Documents	_____	_____
Real Estate Papers (deeds, titles, mortgages)	_____	_____
Safety-Deposit Box	_____	_____
Savings Bonds	_____	_____
Social Security Number(s)	_____	_____
Tax Records	_____	_____
Title (vehicle, boat, trailer)	_____	_____
Vehicle Insurance	_____	_____
Will(s)	_____	_____